

April 1, 2008

**LICENSE RENEWAL JULY 1, 2008 TO JULY 1, 2010**

*You may renew on line or by mail. If by mail you must return items 1 thru 5 in **one** packet; renewal **will not** be processed if sent separately. Forms for 1-5 are found on the web: [www.state.ar.us/abec](http://www.state.ar.us/abec) Click License Renewal*

1. Biennial Renewal Fee and this form (Post-marked no later than June 30, 2008 and mailed to Board office)  
LAC AND LAMFT FEE \$250.00 LPC AND LMFT FEE \$300.00
2. Continuing Education Report (Minimum requirement: 2 hours ethics, 22 general counseling or specialization hours)
3. Revised Statement of Intent dated July 1, 2008 thru July 1, 2010
4. Address Correction Form
5. If not previously submitted or if you need to change the one on file. Termination and Incapacitation Plan C.2.h Plan (Use official letterhead, signed and dated by you and person designated in plan)

*TO AVOID POSSIBLE DELAYS IN PROCESSING YOUR RENEWAL, ALL RENEWAL MATERIAL AND FEES MUST BE SUBMITTED BY JUNE 15, 2008. Your license expires, effective July 1, 2008. Unless your license is renewed by June 30, 2008, it will automatically be suspended until all delinquent materials are submitted and approved by the Board. If not reinstated in twelve (12) months, you must apply as a new applicant. Any practice while your license is suspended is in violation of Arkansas Code Annotated 17-27-101 et seq. Any license renewed after July 1, 2008 will be charged a late fee in addition to the biennial renewal fee.*

**THE LICENSED COUNSELOR/ OR MARRIAGE & FAMILY THERAPIST HAS THE SOLE AND EXCLUSIVE RESPONSIBILITY TO ENSURE THAT ALL NECESSARY FEES AND DOCUMENTS ARE RECEIVED BY THE BOARD FOR RENEWAL.**

I agree that by submitting this form and/or my payment to ARBOEC: (a) I will fulfill the ARBOEC continuing education requirements for the license or any specialty certification (if applicable) I hold; (b) I will abide by the current ACA or AAMFT Code of Ethics, and (c) I will report to ARBOEC within sixty (60) days any legal and professional matters, (complaints or other similar actions) directly or indirectly involving me. I accept responsibility for keeping myself aware of the most current requirements pertaining to (a) and (b) above.

Date \_\_\_\_\_ Print name \_\_\_\_\_

**Signature** \_\_\_\_\_

(Act 593 of 1979; Arkansas Code Annotated 17-27-307, Renewal) (Act 244 of 1997, Section 4, Renewal) (A.C.A. 17-27-101 et seq.)  
Counselors or Marriage and Family Therapists who are licensed under Act 593 of 1979 or Act 244 of 1997 shall be required to submit biennially at the time of renewal, a license renewal fee to be established by the Board. No license shall be renewed unless the renewal request is accompanied by evidence satisfactory to the Arkansas Board of Examiners in Counseling of completion during the previous twenty-four (24) months of relevant professional or continued educational experience. Failure to pay the biennial renewal fee within the time stated shall automatically suspend the right of any licensee to practice while delinquent.